

**NEWDAY in NORFOLK (NIN)**  
**'Getting involved' - host a project**



**11<sup>th</sup> August to 16<sup>th</sup> August 2010**

## **INTRODUCTION**

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For the period 2009-2011, the Newday youth event is coming to the Norfolk Showground. Newday is a Christian event run for young people aged 12-19. It is run by Newfrontiers, a worldwide family of around 600 churches.

Newday will be gathering between 5,000 and 6,000 young people for a weeks camping at the Norfolk Showground from 11<sup>th</sup> - 16<sup>th</sup> August. The week will include meetings with worship and teaching, sports, social activities, music, gigs, etc.

For more information about Newday go to: [www.newdaygeneration.org](http://www.newdaygeneration.org)

As a part of this event, teams of young volunteers are available to help serve you locally in your outreach and community work. These teams are lining up to be sent out to projects all across Norwich & Norfolk during mid August, think with your local knowledge what might be achieved together in your local community.

Projects that have been run in the past include: clearing up litter and rubbish; running sports activities for local young people; running a kids holiday club; tidying up gardens for local residents; painting over graffiti; a community fun day; car washing.....the possibilities are endless.

It is also a great opportunity to partner with your local Council, Police, Churches and Community Groups to make a positive and lasting difference in our communities.

The purpose of this document is to provide some brief details of what this opportunity involves through answering 'frequently asked questions' (FAQs) and to invite you to 'get involved' and submit an outline project proposal.

## **FAQS**

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### **WHAT IS INVOLVED IN HOSTING A PROJECT?**

For each project we ask for a **Project Host** to be appointed, this is someone who will have responsibility for the project over the course of Newday and will be the link with the **Newday in Norfolk (NIN)** Team during the event. In addition, each church will need to put together a team of people to help run the project.

Careful consideration should be given to who will take on this role.

### **THE HOST SHOULD:**

- Be over 18.
- Be willing to undergo a referencing process for child protection.

- Be available for each day of the project.
- Have good local knowledge and knowledge of the project.
- Be empowered to make decisions.

#### **KEY ROLES OF PROJECT HOSTS:**

- To ensure the safety of the Newday volunteers on the projects.
- To complete a risk assessment for the project in consultation with Newday.
- To be the link point between the Newday team and the project.
- Recruit a team to help run the project.
- Together with your helpers, to meet the young people from coaches on each day of the project and brief them on the activities
- To make sure that all necessary equipment is provided and safe to use.
- To ensure that the young people return safely to the Norfolk Showground each afternoon.
- Complete and return a project evaluation

There will be a briefing meeting prior to the start of Newday which the host (and others from the team) will need to attend where all the practical and safety details for the week of Newday will be explained. This will be in July.

#### **WHAT DO YOU NEED TO CONSIDER IN DEVELOPING A PROJECT?**

Each project needs to:

- **Provide a positive experience for the Newday delegates**
  - i.e. they need to inspire, encourage & equip the young people.
- **Do good**
  - Is the project actually going to end up doing good? Be careful not to 'bite off more than the delegates can chew'. Painting projects, which are beyond the capabilities of 12 and 13 year olds, will end up looking a mess, and leaving a job half done may not bless a community either. On the other hand, the team may be able to complete the first stage of a larger project.
- **Bring hope**
  - Does the project actually impact people's lives? Will it make a difference? You may have many proposals of conservation projects in woodlands or other deserted places and whilst no one is questioning the validity of these, they do not directly serve people or bring hope to local neighbourhoods. It's about working with people and serving communities.
- **Demonstrate/ communicate the gospel**
  - Although actions speak louder than word, words in the end communicate the gospel. Think through how a serving project can bring the gospel to people who otherwise would have little understanding as to why you are there. With all the council projects for example, we had evangelism teams of 7 delegates and a local leader doing door-to-door or street work in the project area. You need to

be clear about what the focus is of your evangelism – are you inviting people to an event/ service?

- **Be safe**
  - This is a major issue. At each stage of the setting up process you will need to be thinking of the potential risks involved.
- **Be viable**
  - Is there enough work for the team to do? What about a place to meet up for a team briefing or if it pours with rain? Where are the nearest toilets?.

Example projects from previous Newday events are as follows (see [www.thisislife.org.uk](http://www.thisislife.org.uk) for more information and case studies):

- **Council Estate clear ups**
- **Hedge cutting/gardening**
- **Car washing**
- **Door to door evangelism**
- **Kids Club**
- **Painting**
- **Community Fun Day**
- **Football Tournament**
- **Street Work**
- **Holiday Club**
- **Street Party/ Community BBQ**
- **Gardening**

#### **WHAT ABOUT LOCATION?**

The location of your project should be within 45-60 minutes travel (via coach) of the Norfolk Showground.

#### **WHAT ABOUT CHILD PROTECTION ISSUES?**

All project leaders (and ideally all those involved) must have been through an appropriate application and criminal records bureau checking process. **This is the responsibility of the hosting church.** The church must also follow and abide by the Newday Child Protection Policy.

#### **WHAT ABOUT HEALTH AND SAFETY?**

Each project will need to complete a risk assessment for their project, which the NIN team will help you with, this will identify what measures you need to put in place in order to run the project safely. You will need to provide appropriate equipment to complete the project safely and any activities should also be covered by the host or local church's public liability insurance. We will also provide projects with a procedure for dealing with accidents and emergencies.

#### **HOW OLD ARE THE YOUNG PEOPLE?**

The Newday delegates are aged 12+

### **WHAT ABOUT FINANCES?**

Individual churches will need to cover the costs of running their project safely. **In addition a contribution of approximately £100-£150 (per day, per 50 volunteers) will be expected towards the transportation of the young volunteers to your locality.** You may be able to work in partnership with another organisation or ask businesses in the area to donate equipment to complete the project. If you are likely to have problems raising the finances to do this please let the NIN team know.

### **WHAT ABOUT PUBLICITY?**

The NIN team will have a publicity & promotion strategy for Norfolk as a whole and this will involve some local coverage, selecting some example projects. However in the main, publicising and promoting your event locally is your responsibility. The NIN team can advise you on this if you require help and produce promotional literature for you at a reasonable cost.

In all publicity reference should be made to the support given by the delegates from Newday and the [www.thisislife.org.uk](http://www.thisislife.org.uk) website.

### **HOW BIG A TEAM CAN WE EXPECT?**

We are hoping to send around 900 young people into Norfolk each afternoon for up to 5 hours per afternoon (inc travel). From a logistics point of view it would be great if your projects were able to take full coach loads, around 49 young people, that's 7 groups of 6 young people with one responsible adult each.

### **HOW WILL THEY BE SUPERVISED?**

The young people will be supervised by responsible adults from their church youth groups in a ratio of 1:6. Projects will then need to provide suitable people who know the local area to take a lead role in running the project, making sure that everyone stays safe and that the work gets done. The Newday teams will all be wearing bright coloured t-shirts so they will be easily identifiable.

### **WHERE ARE THE YOUNG PEOPLE FROM?**

The Newday delegates are from churches from across the UK (and some overseas) and are camping at the Norfolk Showground during the week. In the mornings there are meetings and seminars and in the afternoons there are sports activities and the option of volunteering for a project. Participation in projects is entirely voluntary, so you can be sure that you will be getting an enthusiastic team ready to work hard.

### **WHAT'S NEXT?**

Please have a careful think and pray about running a project, and fill in the draft project proposal found on the [www.thisislife.org.uk](http://www.thisislife.org.uk) website we will then arrange to meet up with you and talk through the project details and how it will work practically. We will then ask you to complete a final project plan which will need to include more in depth details such as:

- Description of the project.
- Exact location of the project
- Details of toilet facilities.
- Address of meeting venue for team briefings.
- Names and mobile phone contact numbers of all Project Hosts/ Team Leaders.

- Details of staffing levels at each project.
- Details of what materials and equipment are being provided.
- Detailed timetable of the project week.
- All logistical questions, timings etc answered.

This final plan / documentation will need to be submitted **by the 18<sup>th</sup> June 2010.**

If you have any questions, ideas, suggestions or need any other info please get in touch using the details shown below:

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**On behalf of the Newday in Norfolk Team**

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